

SURREY HEATH BOROUGH COUNCIL

Surrey Heath House
Knoll Road
Camberley
Surrey
GU15 3HD

Monday, 10 May 2021

To: The Members of the Surrey Heath Borough Council

Dear Councillor,

You are hereby summoned to attend a meeting of Surrey Heath Borough Council to be held in the Camberley Theatre on Wednesday, 19 May 2021 at 7.00 pm. The business which it is proposed to transact at the meeting is set out below.

Please note that this meeting will be recorded.

Yours sincerely

Damian Roberts

Chief Executive

1. Mayor

To elect the Mayor for the ensuing year.

2. Deputy Mayor

To elect the Deputy Mayor for the ensuing year.

3. Report of the Returning Officer (Pages 5 - 6)

To receive the report of the Returning Officer in relation to the By Election for the Bagshot Ward.

4. Apologies for Absence

To report apologies for absence.

5. Minutes (Pages 7 - 12)

To approve as a correct record, the open minutes of the meeting of the Council held on 7 April 2021.

6. Declarations of Interest

Members are invited to declare any Disclosable Pecuniary Interests and non-pecuniary interests they may have with respect to matters which are to be considered at this meeting.

7. Mayor's Announcements

8. Executive Arrangements

The Leader has responsibility for the discharge of all executive functions, for the appointment of councillors to the Executive and for the determination of the individual portfolios to be allocated to the Portfolio Holders.

The Leader can choose to delegate any/all of the executive functions to the Executive as a whole; a committee of the Executive; an individual member of the Executive; an officer; an area committee; joint arrangements; local Member in relation to their ward, or another local authority.

The Leader to advise the Council in relation to

(a) the arrangements for the exercise of executive functions for the ensuing year;

(b) the appointment of councillors to the Executive;

(c) the individual portfolios to be allocated to the Portfolio Holders.

9. Establishment of Committees and Review of Political Proportionality
(Pages 13 - 16)

To appoint the committees of the Council for the ensuing year and to review the political proportionality of the committees. (Report of the Executive Head of Corporate attached).

10. Appointment of Members to Committees

In accordance with the allocation of seats as determined at item 9 above, and having regard to the nominations of the political groups (to be laid on the table), to appoint members to the following committees for the 2021/22 municipal year:

- (a) Planning Applications Committee
- (b) Licensing Committee
- (c) External Partnerships Select Committee
- (d) Performance & Finance Scrutiny Committee
- (e) Audit & Standards Committee
- (f) Employment Committee

11. Appointment of Chairmen and Vice Chairmen

To appoint the Chairmen and Vice-Chairmen of the Committees established in Item 9 above. Nominations to these positions will be laid on the table.

12. Joint Committee

To appoint a member to the Police and Crime Panel for the 2021/22 municipal year on the nomination of the Leader of the Conservative Group.

13. To Appoint Working Groups and Other Bodies of the Council and the Membership thereof

For the 2021/22 municipal year, to appoint the following working groups of Council, to appoint the membership thereof having regard to the nominations of the political groups, as laid on the table:

Group	Seats
The Governance Working Group	5 (4 Substitutes)
Joint Staff Consultative Group	8

14. Responsibility for Functions (Pages 17 - 26)

To consider the report of the Executive Head of Corporate in relation to the Scheme for Delegation of Functions (attached).

15. Freedom of the Borough - Ministry of Defence Joint Hospital Group (Pages 27 - 28)

16. Questions from Councillors

To deal with questions, if any, received under Council Procedure Rule 11.

This page is intentionally left blank

**ELECTION OF COUNCILLOR FOR THE BAGSHOT WARD OF THE
BOROUGH OF SURREY HEATH**

6 May 2021

Report of the Returning Officer

I, Richard Payne, the Returning Officer, hereby report the results of the by election of a councillor for the Bagshot Ward of the Borough of Surrey Heath held on 6 May 2021 as follows:

BAGSHOT WARD

GORDON, Mark David	1,225	Elected
WILSON, Richard Michael	1,038	

This page is intentionally left blank

**MINUTES OF A MEETING OF SURREY
HEATH BOROUGH COUNCIL held on
7 April 2021**

+ Cllr Pat Tedder (Mayor)
+ Cllr Sarah Jane Croke (Deputy Mayor)

+ Cllr Dan Adams	+ Cllr David Lewis
+ Cllr Graham Alleway	+ Cllr David Mansfield
- Cllr Peter Barnett	+ Cllr Emma-Jane McGrath
+ Cllr Rodney Bates	+ Cllr Charlotte Morley
- Cllr Cliff Betton	+ Cllr Alan McClafferty
+ Cllr Richard Brooks	+ Cllr Sashi Mylvaganam
+ Cllr Vivienne Chapman	+ Cllr Adrian Page
+ Cllr Paul Deach	+ Cllr Robin Perry
+ Cllr Colin Dougan	+ Cllr Darryl Ratiram
+ Cllr Tim FitzGerald	+ Cllr Morgan Rise
+ Cllr Sharon Galliford	+ Cllr John Skipper
+ Cllr Shaun Garrett	+ Cllr Graham Tapper
+ Cllr Edward Hawkins	+ Cllr Victoria Wheeler
+ Cllr Josephine Hawkins	+ Cllr Helen Whitcroft
+ Cllr Rebecca Jennings-Evans	+ Cllr Valerie White
+ Cllr Ben Leach	+ Cllr Kristian Wrenn

+ Present
- Apologies for absence presented

77/C Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Peter Barnett and Cliff Betton.

78/C Minutes

It was moved by the Mayor, seconded by the Deputy Mayor, and

RESOLVED that the open minutes of the meetings of the Council held on 24 February and 19 March be approved as a correct record.

79/C Mayor's Announcements

The Mayor mentioned a number of events she had attended which had included the Surrey Armed Forces Covenant Conference via Zoom. She had also opened the new Bike Park in The Square and visited the new store "I Love My Bike".

The Mayor paid tribute to David Leary who had been a postman in Chobham for many years including through the Pandemic. She sent thanks to him for all his hard work and wished him a long and happy retirement.

80/C Leader's Announcements

The Leader referred to the easing of the lockdown restrictions as from 12 April and the arrangements for the reopening of the Council Offices to the public and the opening of the shops in the town centre supported by the Council's Covid Ambassadors and Marshalls. The Council's public realm works in High Street were now substantially complete in time for the re-opening of the shops.

He highlighted the occupation of the first 20 homes above the former BHS premises as part of the 116 unit development, and the provision of new accommodation for homeless persons in Gordon Avenue, Camberley and the recent purchase of Connaught Court, Bagshot, to further relieve homelessness pressures in the Borough.

The Leader also mentioned the completion of the partnership arrangements with Runnymede Borough Council for the provision of a fully integrated community service, the unprecedented response to the Council's the summer intern programme, and the recruitment to the post of Head of Planning which was due to conclude at the end of the month.

81/C Executive, Committees and Other Bodies

- (a) Executive –16 February and 16 March 2021

It was moved by Councillor Alan McClafferty, seconded by Councillor Colin Dougan, and

RESOLVED that the minutes of the meetings of the Executive held on 16 February and 16 March 2021 be received:

- (b) Planning Applications Committee – 18 March 2021

It was moved by Councillor Edward Hawkins, seconded by Councillor Victoria Wheeler, and

RESOLVED that the minutes of the meeting of the Planning Applications Committee held on 18 March 2021 be received.

- (c) External Partnerships Select Committee – 2 March 2021

It was moved by Councillor Robin Perry, seconded by Councillor Morgan Rise and

RESOLVED that the minutes of the meetings of the External Partnerships Select Committee held on 2 March 2021 be received.

- (a) Performance and Finance Scrutiny Committee – 17 March 2021

It was moved by Councillor Sashi Mylvaganam, seconded by Councillor Shaun Garrett, and

RESOLVED that the minutes of the meeting of the Performance and Finance Scrutiny Committee held on 17 March 2021 be received.

- (e) Licensing Committee – 24 March 2021

It was moved by Councillor Rodney Bates, seconded by Councillor Vivienne Chapman and

RESOLVED that the minutes of the meeting of the Licensing Committee held on 24 March 2021 be received and the recommendations therein be adopted as set out below:

16/L Statement of Licensing Policy and Guidance 2021-2026

RESOLVED that the Statement of Licensing Policy 2021-2026, as set out at Annex A to the Licensing Committee agenda, be agreed.

- (f) Employment Committee – 25 March 2021

It was moved by Councillor Sharon Galliford, seconded by Councillor Rebecca Jennings-Evans and

RESOLVED that the minutes of the meetings of the Employment Committee held on 25 March 2021 be received and the recommendations therein be adopted as set out below.

39/EC National Graduate Programme

RESOLVED that

- (i) the Council creates three new posts of ‘Graduate Trainee’ and that it seeks to recruit to these roles via the Local Government Association’s National Graduate Development Programme; and**
- (ii) the budget be increased accordingly.**

- (g) Joint Staff Consultative Group – 12 March 2021

It was moved by Councillor Graham Tapper, seconded by Councillor David Mansfield and

RESOLVED that the minutes of the meeting of the Joint Staff Consultative Group held on 12 March 2021 be received.

82/C Motions

It was moved by Councillor Sharon Galliford and seconded by Councillor Morgan Rise and unanimously

RESOLVED to

- (i) **acknowledge the efforts that this Council is making to reduce greenhouse gas emissions and promote renewable energy;**
- (ii) **further recognise**
 - a) **that very large financial setup and running costs involved in selling locally generated renewable electricity to local customers result in it being impossible for local renewable electricity generators to do so;**
 - b) **that making these financial costs proportionate to the scale of a renewable electricity supplier's operation would create significant opportunities for local companies, community groups and councils to be providers of locally generated renewable electricity directly to local people, businesses and organisations, if they wished;**
 - c) **that revenues received by such local companies, community groups and councils that chose to become local renewable electricity providers could be used to help improve the local economy, local services and facilities and to reduce local greenhouse gas emissions;**
- (iii) **support the Local Electricity Bill, currently supported by a cross-party group of 236 MPs and which, if made law, would establish a Right to Local Supply which would promote local renewable electricity supply by making the setup and running costs of selling renewable electricity to local customers proportionate to the size of the supply company; and**
- (iv) **inform the local media of this decision;**
- (v) **write to local MPs, asking them to support the Bill; and**
- (vi) **write to the organisers of the campaign for the Bill, Power for People, (at 8 Delancey Passage, Camden, London NW1 7NN or info@powerforpeople.org.uk) expressing its support.**

83/C Urgent Action

The Council was advised of the urgent action taken by officers pursuant to the Scheme of Delegation of Functions to Officers in relation to the creation of the role of the Head of Planning and the disestablishment the role of Executive Head of Regulatory.

84/C Leader's Question Time

The Leader, in response to a question from Councillor Helen Whitcroft, indicated that with the significant increase in usage of the Council parks and open spaces during the latter part of the lockdown when the weather had been better,

investigations were taking place concerning the frequency of the emptying of refuse bins, and the number of bins in use.

The Leader was asked a question by Councillor Paul Deach and confirmed that Amey, the Council's Waste Contractor, had experienced problems with its website which was not accessible by its customers. Amey was still fully contactable by phone or via an on-line form. The Executive Head of Community was asked to express the Council's concerns to Amey and to ascertain its plan to resolve the situation.

Councillor Paul Deach expressed his concerns in relation to the resumption of face to face Council meetings after 6 May and the risks involved. A number of other Members also voiced their concerns. The Leader confirmed that the Council would comply with the law relating to meetings but would look at ways to mitigate the risks. In addition he would relay the cross party concerns of Members to the Government.

The Leader responded to a question from Councillor Morgan Rise concerning anti-social parking along Deepcut Bridge Road, Mytchett, and indicated that he would ask officers to investigate the issue.

Mayor

This page is intentionally left blank

Establishment of Committees and Review of Political Proportionality

Purpose

To appoint the Council's committees for the municipal year 2021/22 and to agree their size and their proportionality.

Background

1. The Council is asked to appoint the committees it requires for the next municipal year, agree their size, to review formally the proportional political allocation of places on committees and to adopt a scheme of proportionality for the municipal year 2021/22.
2. The committees which it is proposed to establish for the 2021/22 municipal year, and their proposed size, are set out at Annex A. It also sets out the political proportionality overall.

Political Proportionality

3. The Local Government and Housing Act 1989 requires local authorities to review annually committee membership and political representation. By law, seats on committees must be allocated in proportion to the political composition of the Council. Only with no councillor voting against such a decision, can an authority decide that it wishes to adopt an arrangement other than a proportional one.
4. Five groups have been formed: the Conservative Group, the Liberal Democrats Group, the Community Group, the Camberley Independents Group, and the Green Group. The number of seats of each group on the Council and the resulting percentages are as follows:

<u>Conservative</u>	<u>Liberal Democrats</u>	<u>Community</u>	<u>Camberley Independents</u>	<u>Green</u>
17	9	5	2	2
48.57%	25.71%	14.29%	5.71%	5.71%

5. In determining the allocation of seats on committees, the proportion that each political group forms of the total membership of the Council is applied to the total number of elected councillor seats on each committee. Fractional entitlements of less than one half are rounded down and entitlements of one half or more are rounded up. So that this process of rounding does not result in disproportionate advantage to one political group, the aggregate membership of all the committees must also be in line with the proportions on the Council.

Options

6. The Council must establish a Licensing Committee and at least one scrutiny committee (overview and scrutiny). It is for the Council to decide what other committees it wishes to establish for the discharge of its functions and good governance.
7. The Council has no option but to achieve political proportionality. Where it is not possible to achieve absolute proportionality for each committee, the scheme agreed must achieve overall proportionality across all the committees of the Council.

Proposal

8. It is proposed that the committees listed in Annex A be appointed with the composition shown. The Annex incorporates a scheme of proportionality for 2021/22. This scheme achieves the required balance between the five political groups on the Council.

Resources Implications

9. There are no resource implications arising from this report.

Recommendation

10. The Council is advised to RESOLVE that
 - (i) the committees as set out at Annex A be appointed with the committee sizes shown; and
 - (ii) the scheme of proportionality as set out at Annex A be adopted for 2021/22.

Background Papers: None

Contact: Rachel Whillis
e-mail : rachel.whillis@surreyheath.gov.uk

Executive Head of Service Richard Payne
Executive Head of Corporate

Annex A - Scheme of Proportionality

Committee	Conservative	Liberal Democrats	Community	Green	Camberley Independents	TOTAL
Planning Applications	7	4	2	1	1	15
Licensing	6	3	2	1	1	13
Performance & Finance	7	3	2	1	0	13
External Partnerships	7	3	2	0	1	13
Audit & Standards	3	2	1	0	1	7
Employment	4	3	1	1	0	9
Total seats	34	18	10	4	4	70
% of Committee seats	48.57%	25.71%	14.29%	5.71%	5.71%	100%
% of Council membership	48.57%	25.71%	14.29%	5.71%	5.71%	100%

This page is intentionally left blank

Responsibility for Functions

Purpose

To agree the Scheme of Delegation of Functions.

Background

1. The Constitution, at Part 4 Section A, requires the Council at its annual meeting to agree the Scheme of Delegation of Functions.
2. The Scheme, as currently included in the Constitution at Part 3 Section A, is set out at Annex A to this report.

Proposal

3. It is proposed that the Scheme of Delegation of Functions be agreed as set out at Annex A.

Recommendation

4. The Council is advised to RESOLVE that the Scheme of Delegation of Functions, as set out at Annex A to this report, be agreed.

Background Papers: None

Author: Rachel Whillis 01276 707319
e-mail: rachel.whillis@surreyheath.gov.uk

Executive Head of Service Richard Payne – Executive Head of Corporate

This page is intentionally left blank

PART 3 - RESPONSIBILITIES FOR FUNCTIONS

SECTION A

SCHEME FOR DELEGATION OF FUNCTIONS

1. INTRODUCTION

- 1.1 The Scheme for Delegation of Functions set out in this Part explains where responsibility for the various functions of the Council is located. It details what body is responsible for which functions in the Council. Elsewhere in this Part the Scheme of Officer Delegations details the extent to which, if at all, any functions have been delegated to officers or other bodies.
- 1.2 The functions which the authority is responsible for are either executive or non-executive. Non-executive functions are those specifically required by statute or designated by the Council to be non-executive functions. These will be exercised by either the full Council, committees appointed by the Council or officers. Executive functions are all those functions which are not non-executive functions and will be exercised by the Leader. The Leader may delegate any/all of the executive functions.
- 1.3 The Scheme for Delegation of Functions shall not extend to powers, duties or functions with respect to the levying of the Council Tax or issuing a rate or precept for a rate, or to the borrowing of money. Neither shall it extend to any powers, duties or functions for which the Council must retain responsibility.

2. TYPES OF FUNCTION

- 2.1 Functions fall into the following categories:

a) Non-Executive Council Functions.

These are functions which, under the law, may not be the responsibility of the Leader. In some cases, such as adopting the Council's budget or the policy framework, only the full Council meeting may take the decision. In other cases, the Council may delegate the responsibility for taking the decision to a Committee or an officer.

Council functions shall therefore comprise:

- i) those functions which are reserved as Council functions by the Local Government Act 2000 and by subsequent legislation;
- ii) those functions which are reserved as Council functions by Regulation 2 and Schedule 1 of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 and

subsequent regulations made under the Local Government Act 2000;

- iii) those functions set out in Regulation 3 and Schedule 2 of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 and subsequent regulations shown at Table 1 below as non-executive functions;
- iv) the adoption or approval of those plans and strategies which form the Policy Framework, being those plans and strategies set out in Schedule 3 of the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 together with such plans and strategies as the Council shall identify from time to time for this purpose.

Article 4 (The Council) sets out the functions which the Council has decided shall only be carried out by the Full Council.

The Council has determined that certain Council functions shall be carried out by the committees as set out elsewhere in this Part of the Constitution in accordance with their terms of reference, which are set out further in Part 3 of the Constitution.

- b) 'Local Choice' Functions.

'Local Choice' functions are functions which may, by law, be exercised by the Leader or by the Council or a committee or officer of the Council, according to the decision of the Council. Table 2 below sets out the bodies authorised by the Council to undertake these 'local choice' functions identified in Schedule 2 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000.

- c) Shared functions

Table 3 below sets out the bodies authorised by the Council to undertake those functions identified in Schedule 2 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 as functions which shall not be the sole responsibility of the Leader. The amendment or adoption of the plans and strategies identified in this Schedule shall be the responsibility of the bodies shown except where the amendment, modification, variation or revocations giving effect to requirements of the Secretary of State or a Minister of the Crown in relation to a plan or strategy submitted for his approval, or where it has been so authorised by the Council when approving or adopting the plan or strategy, when the responsibility shall be that of the Leader.

- d) Executive Functions.

All functions not otherwise identified in the legislation are executive functions. The Leader may delegate decision-making of his functions to

- (i) the Executive as a whole;
- (ii) a committee of the Executive;
- (iii) an individual member of the Executive;
- (iv) an officer;
- (v) an area committee;
- (vi) joint arrangements;
- (vii) local Member in relation to their ward, or another local authority.

e) Proper Officer Functions.

The purpose of the Proper Officer provisions is to designate people to carry out certain statutory functions. These functions are set out in Part 3 of the Constitution.

f) Delegations to Officers.

The Council and the Leader may authorise designated officers to undertake on their behalf certain of their functions, including some of those listed in the Tables below. Details of these delegations are set out in the Scheme of Officer Delegations set out in Part 3 of the Constitution. A number of powers delegated to officers are also contained in Financial Regulations, as set out in Part 4 of the Constitution.

2.2 This Scheme includes the power for the Council and the Leader to delegate functions to officers or other local authorities.

2.3 Where any Acts or Regulations referred to in Schedule 2 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 are amended or repealed the Schedule will be deemed to have been changed to incorporate the appropriate new or amended Act or new or amended Regulation.

2.4 Article 4 (the Council), Article 6 (the Scrutiny Committees), Article 7 (the Leader, Deputy Leader and the Executive) and Article 8 (The Regulatory and Other Committees), as set out in Part 2 of the Constitution, identify the powers of the Council, its committees and the Leader. The terms of reference of these decision-makers are set out in Part 3 of the Constitution.

Table 1**Responsibility for non-executive functions**

(i.e. the functions identified in Schedule 2 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 which may not be undertaken by the Leader)

Function	Decision making body
Functions relating to town and country planning, development control and building control insofar as they are the responsibility of the Council as specified in Section A of Schedule 1 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000.	Planning Applications Committee (except where as provided for in Article 4.2(n).)
Except as otherwise provided in the Licensing Act 2003 and Gambling Act 2005, all functions of the licensing authority prescribed by those Acts. Functions relating to licensing and registration insofar as they are the responsibility of the Council, other than the licensing of films for public exhibition, as specified in Section B of Schedule 1 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000.	Licensing Committee
Functions relating to health and safety at work insofar as they are specified in Section C of Schedule 1 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000.	Licensing Committee
Functions relating to elections, name and status of areas and individuals and pensions and powers relating to byelaws and local and personal Bills insofar as they are the responsibility of the Council as specified in Sections D, E, F, G and H of Schedule 1 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000.	Council
Functions relating to public rights of way and other miscellaneous functions insofar as they are the responsibility of the Council as specified in Section I of Schedule 1 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000.	Council (functions 23, 36 - 41, 43 - 45, 48) Licensing Committee (functions 22, 30, 31, 42) Planning Applications Committee (functions 32, 46, 47)

Table 2**Responsibility for local choice functions**

(i.e. the functions identified in Schedule 2 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 which the Council can choose how to allocate)

Function	Decision making body
Any function under a local Act other than a function specified or referred to in regulation 2 or Schedule 1.	The Leader
The determination of an appeal against any decision made by or on behalf of the authority (other than staffing or licensing matters).	The Leader
Any function relating to contaminated land. <i>Part IIA of the Environmental Protection Act 1990</i>	Licensing Committee
The discharge of any function relating to the control of pollution or the management of air quality. <i>Pollution Prevention and Control Act 1999, Part IV of the Environment Act 1995, Part I of the Environmental Protection Act 1990, Clean Air Act 1993</i>	Licensing Committee
The service of an abatement notice in respect of a statutory nuisance. <i>Section 80(1) of the Environmental Protection Act 1990.</i>	Licensing Committee
The passing of a resolution that Schedule 2 to the Noise and Statutory Nuisance Act 1993 should apply in the authority's area. <i>Section 8 of the Noise and Statutory Nuisance Act 1993</i>	Licensing Committee
The inspection of the authority's area to detect any statutory nuisance <i>Section 79 of the Environmental Protection Act 1990</i>	Licensing Committee
The investigation of any complaint as to the existence of a statutory nuisance <i>Section 79 of the Environmental Nuisance Act 1990</i>	Licensing Committee
The obtaining of information under section 330 of the Town and Country Planning Act 1990 as to interests in land.	Planning Applications Committee
The obtaining of particulars of persons interested in land under section 16 of the Local Government (Miscellaneous Provisions) Act 1976.	The Leader
The making of agreements for the execution of highway works.	Council

Function	Decision making body
<i>Section 278 of the Highways Act 1980</i>	
<p>The appointment of any individual :</p> <p>(a) to any office other than an office in which he is employed by the authority</p> <p>(b) to any body other than (i) the authority or (ii) a joint committee of two or more authorities</p> <p>(c) to any committee or sub-committee of such a body and the revocation of any such appointment</p>	Council
<p>The making of agreements with other local authorities for the placing of staff at the disposal of those other authorities.</p>	The Leader

Table 3

Functions not to be the sole responsibility of the Leader

The functions identified in the table may be considered by the Leader and will be so considered where there are budgetary implications.

Plan or Strategy	Responsibilities
Sustainable Community Strategy <i>Section 4 of the Local Government Act 2000</i>	The Leader recommending to Council
Crime and Disorder Reduction Strategy (locally known as the Surrey Heath Community Safety Strategy) <i>Sections 5 and 6 of the Crime and Disorder Act 2000</i>	The Leader recommending to Council
Plans and alterations which together comprise the Development Plan <i>Section 54 of the Town and Country Planning Act 1990</i>	The Leader recommending to Council

This page is intentionally left blank

Freedom of the Borough – Ministry of Defence Joint Hospital Group

Purpose

To consider conferring the Freedom of the Borough on all ranks of the Ministry of Defence (MOD) Joint Hospital Group (South East) located at Frimley Park Hospital.

Introduction

1. In 1996, Frimley Park became the first NHS hospital in the country to host a military medical unit following the closure of the Cambridge Military Hospital in nearby Aldershot. The Joint Hospital Group employs over 1200 single Service medical staff from the Royal Navy, Army and Royal Air Force who are embedded within the NHS throughout the country supported by 5 tri-Service Joint Hospital Group units.
2. The group form part of the Surrey Heath local Community Covenant Group, which was established on the 31st January 2012.
3. Given the longstanding links between the Borough, Frimley Park Hospital and the MOD Joint Hospital Group and in recognition of the extra ordinary service provided during the pandemic, it is proposed to mark and celebrate its contribution to the Borough and our community, by conferring the Honorary Freedom of the Borough on all ranks of this military unit.

Freedom of the Borough

4. The right to confer Freedom of the Borough was first established through the Honorary Freedom of the Boroughs Act 1885, subsequently incorporated into other legislation. The current authority lies with the Local Government Act 1972, as amended by the Local Democracy, Economic Development and Construction Act 2009.

Proposal

5. It is proposed that the Council exercises its powers under Section 249 of the Local Government Act 1972 to confer the Honorary Freedom of the Borough on all ranks of the MOD Joint Hospital Group and to invite them to march through the streets of the Borough on the 12th September, with the full privileges conferred thereon.

Resource Implications

6. Any staff implications will be met from within existing resources, but it is suggested that a budget of up to £10,000 is made available if required and managed as a delegated authority by Louise Livingston, Executive Head, Transformation.

Recommendation

7. The Council is advised to RESOLVE that:
- (i) in exercise of the powers conferred by Section 249 of the Local Government Act 1972, the Council of the Borough of Surrey Heath, DO HEREBY CONFER upon All Ranks of the Ministry of Defence Joint Hospital Group located at Frimley Park Hospital, the HONORARY FREEDOM OF THE BOROUGH OF SURREY HEATH and thereby the right, privilege, honour and distinction of marching through the streets of the Borough on all ceremonial occasions with colours flying, bands playing, drums beating and bayonets fixed; and the Chief Executive be authorised to cause the Common Seal of the Council to be affixed to the Scroll signifying the Grant of the Freedom of the Borough to the Ministry of Defence Joint Hospital Group;
 - (ii) the Commanding Officer of the Joint Hospital Group (South East), Lt Col Tessa J Grieves RRC, be invited to consider the Royal Military Academy marching ceremonially through the Borough, on Sunday 12th September 2021, with Colours flying and bayonets fixed; and
 - (iii) a budget of up to £10,000 be made available if required and authority be delegated to the Executive Head, Transformation to manage this budget.

Annexes None

Background Papers: None

Author: Jayne Boitoult 01276 707464
e-mail: jayne.boitoult@surreyheath.gov.uk

Executive Head Louise Livingston – Executive Head of Transformation